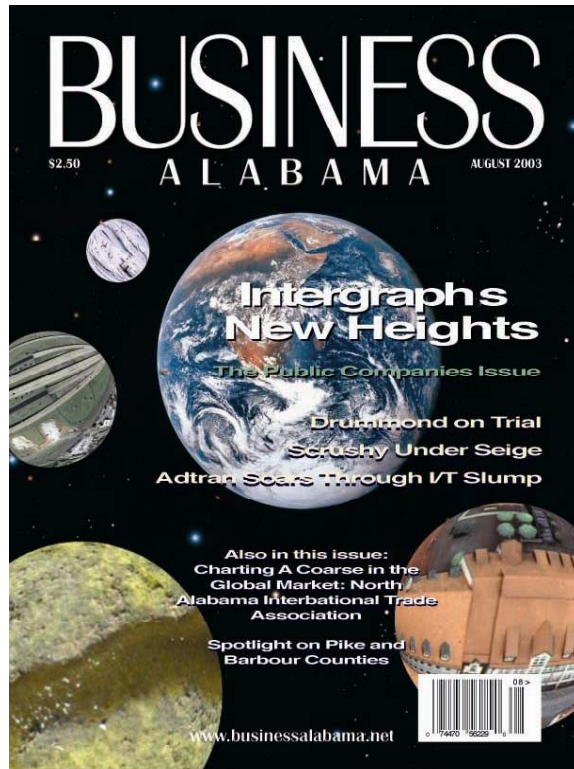


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Benchmarks

By Jim Dunn

Opening the Cabinet

Athens—Cabinet NG Inc., whose automated file management solution starts filing as the user starts typing, has released a new electronic form that enhances productivity and reduces costs by eliminating paper at the source. CNG-Forms incorporates ScanSoft's OmniForm e-form design and

form-filling technology. CNG-Forms is now fully integrated with Cabinet NG's Shared Access Filing Environment capabilities. Users complete a form at their computer, submit the completed form for processing and approval and manage the entire workflow process through Cabinet NG.

Paper forms are a constant in most businesses, but the cost associated with the forms does not have to be. According to the Gartner Group, 83 percent of all business processes are completed with paper forms. Gartner also estimates that electronic forms can save as much as 50 percent of the labor costs associated with traditional pre-printed forms. For every dollar spent on producing paper forms, between \$30 and \$60 is spent in processing those forms. In addition to labor cost, 30 percent of pre-printed forms become obsolete before being used.

"Using OmniForm at the core of our CNG-Forms module allowed us to quickly bring a powerful and proven form solution to market without duplicating existing technology. We focused our development efforts on creating value-add as part of the integration with Cabinet NG," said James True, vice president of marketing at Cabinet NG.